

## MANUAL OF POLICY

**POLICY NUMBER:** I-4

**POLICY TITLE:** Signature Authority

**LEGAL AUTHORITY:** Florida Statutes 475.001-475.5018

**DATE OF LAST REVIEW:** 3/28/2022

The District Board of Trustees authorizes the School President to designate individuals approved to execute documentation on behalf of the School's educational and functional areas.

The signature authority so designated will be outlined in the signature authority procedures established by the Business Affairs Department.

3/28/2022
DATE