

## MANUAL OF POLICY

**POLICY NUMBER:** I-2

**POLICY TITLE:** Substantive Change

**LEGAL AUTHORITY:** Florida Statutes 475.001-475.5018

**DATE OF LAST REVIEW:** 3/28/2022

The School President in conjunction with Campus Presidents, the Managing Director, and heads of departments and units will proactively identify, manage, and report to the Department of Business and Professional Regulation Bureau of Education & Testing at:

2601 Blair Stone Road Tallahassee, Florida 32399-1046

Phone: (850) 487-1395 / Fax: (850) 245-3233

www.myfloridalicense.com/dbpr

License #: ZH1002929

Pocusigned by: Randen A. Thomas	3/28/2022
PRESIDENT	DATE